

VICTORIAN DEAF SPORTS TEAM MANAGER

16th Australian Deaf Games, Geelong January 2011

Applications for Team Manager are invited for the Victorian Team entering the 16th Australian Deaf Games to be held in Geelong from 14 to 21 January 2011.

Selection criterion for the Team Manager's position:

The Manager's role will vary depending on the make-up of the team. The selection of an appropriate manager will be crucial to the overall success of a touring team.

The successful applicant should have skills and experience as follows:

- Group leadership or team management;
- Prior experience in dealing with state or national event managers;
- General overall understanding of sport;
- The ability to communicate fluently in Auslan;
- Excellent people management skills and;
- Ability to prepare and present written reports.

Major responsibilities and duties of the Team Manager:

- To work closely with Deaf Sports Recreation Victoria and its ADG Sub-Committee to clearly define the duties and responsibilities of Games officials and all aspects of the Games in conjunction with the Sports Coordinator;
- To supervise the co-ordination of clothing, equipment, finance, transportation and accommodation;
- To co-ordinate all arrangements to meet the needs of the athletes, coaches, officials, and trainers, and to minimise problems before and during the Games;
- To liaise, (in consultation with Deaf Sports Recreation Victoria), with the event organising committee, coaches and team members;
- To liaise with media prior to, and during the Games;
- Where appropriate, to lead the delegation and fulfil all protocol responsibilities while on Games;
- To chair regular meetings with team management and medical staff to review activities and to plan for upcoming activities, events, etc, where required;
- The Team Manager's duties would commence immediately after appointment and are not completed until all responsibilities have been fulfilled. (After presenting a written report and finance report).
- It is expected that the Team Manager will present a comprehensive written report including section manager reports, support staff reports and results. It is expected this will be completed at least three (3) months after the event or at a deadline date to be determined by Deaf Sports Recreation Victoria.

Applications close on Friday 11th March 2011 at 5pm.

Please send a statement with relevant experience and details (2-3 pages) to the President, Grant Roberts on groberts@dsrv.com.au or send it to DSRV, Level 3, 340 Albert Street, East Melbourne VIC 3002.

Should you have any further queries regarding this position, please email Grant Roberts