

## EMPLOYMENT OPPORTUNITY AT DSRV

### **SPORTS COORDINATOR POSITION**

- **12 hours per week**
- **Based at East Melbourne**
- **Working alongside a young and vibrant Board of Directors**
- **Position is contracted until June 30<sup>th</sup> 2012**

Deaf Sports Recreation Victoria (DSRV) Inc is the peak organisation to represent the Deaf/deaf/hard of hearing people in sport, recreation and health and wellbeing in the State of Victoria, Australia.

DSRV works closely with government departments and sporting associations to establish partnerships, to create new programs and opportunities for these communities to increase the participation in Sport and Recreation for their Health/Well-Being state.

DSRV will provide relevant information and direct participants towards their sport of interest and keep informed of upcoming community events.

Deaf Sports Recreation Victoria is seeking an experienced and motivated Sports Coordinator to undertake a number of roles. With the forthcoming Australia Deaf Games in 2012 and the opportunity to build on the excellent work of the departing Sports Coordinator, this position is an opportunity to make your mark in all things sports and recreation.

The Ideal candidate for this role would be someone who has had relevant experience in a similar role, the drive and initiative to make things happen, the flexibility to cope with a highly varied list of tasks and the ability to prioritise competing tasks, and an appreciation of the sport and recreation development and skill needs of administration.



The **Key Duties** of this Position are as following:

- Implement 11 current Memorandums of Understanding with State Sporting Associations and Deaf State Sporting Associations/Clubs.
- Expand and deliver on the Deaf Sports Awareness Training program
- Organise professional development sessions for member associations
- Provide advice, support and referrals
- Undertake duties required by the Board and fulfil requirements of projects
- Attend meetings and meet all the reporting requirements of our financial contributors such as Sports Recreation Victoria

#### **Key Selection Criteria**

1. Demonstrated knowledge of issues impacting on access to Sport and Recreation for Deaf/deaf and Hard of Hearing Victorians
2. Experience in the development and implementation of projects
3. Demonstrated ability to develop and maintain networks.
4. Demonstrated time management and organisational skills.
5. Demonstrated communication skills – both personal and written

Apply by submitting a short statement that addresses each of the Key Selection Criteria above and include two referees with your resume. Your application can be sent electronically by emailing Grant Roberts, President at [groberts@dsrv.com.au](mailto:groberts@dsrv.com.au) or faxing or by posting to the address below by **Friday February 4th 2011 at 4 30pm.**

For any enquiries about the position, please email the President at [groberts@dsrv.com.au](mailto:groberts@dsrv.com.au)

DSRV website also has further information about the organisation: [www.dsrv.com.au](http://www.dsrv.com.au)